



# WHITEHALL TOWNSHIP BUREAU OF POLICE REQUEST FOR INFORMATION

CRIMINAL RECORD INFORMATION: PLEASE READ POSTED NOTICE. COMPLETE STATEWIDE INFORMATION IS AVAILABLE AT THE PENNSYLVANIA STATE POLICE CENTRAL REPOSITORY. INFORMATION IN OUR FILES IS FOR WHITEHALL TOWNSHIP ONLY. JUVENILE RECORDS CANNOT BE RELEASED TO NONCRIMINAL JUSTICE AGENCIES OR INDIVIDUALS.

TRAFFIC VIOLATION RECORDS: REQUESTS FOR TRAFFIC RECORD INFORMATION SHOULD BE DIRECTED TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION, BUREAU OF TRAFFIC SAFETY, HARRISBURG, PA 17123.

## COMPLETE ALL APPLICABLE INFORMATION

### INFORMATION REQUESTED (Government Agencies Fee Exempt)

- FINGERPRINTING (RESIDENT ONLY) \$25
- CRIMINAL HISTORY (only arrests and convictions) \$15
- INCIDENT REPORT \$15 per copy
- ACCIDENT REPORT COPY \$15 per copy
- ALL OTHER REPORTS (copies) \$15 per copy
- RESEARCH OF RECORDS \$25 per request
- CIVIL CASE (paper case) \$50 plus cost of reproduction
- CIVIL CASE (photographs) \$50 plus cost of reproduction

TYPE OF INCIDENT: \_\_\_\_\_ DATE/TIME OF INCIDENT: \_\_\_\_\_

LOCATION OF INCIDENT: \_\_\_\_\_ INCIDENT # \_\_\_\_\_

NAME OF VICTIM/VEHICLE OPERATOR: \_\_\_\_\_

### REASON FOR REQUEST

- CRIMINAL INVESTIGATION       EMPLOYMENT       INSURANCE CO.
- INDIVIDUAL REVIEW       GOVERNMENT EMPLOYMENT       FINGERPRINTING

### REQUESTOR (picture identification required for walk-up requests)

NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: (\_\_\_\_) \_\_\_\_\_

CRIMINAL JUSTICE AGENCY: \_\_\_\_\_

### OFFICE USE ONLY \*\*\*\*\*

- REQUEST:     BY MAIL     IN PERSON     COPY OF ID
- FEE:         EXEMPT     PAID CASH     CHECK



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DATE OF REQUEST: \_\_\_\_\_ DATE OF COMPLETION: \_\_\_\_\_

EMPLOYEE PROVIDING INFORMATION: \_\_\_\_\_

**COMPLETE THIS SECTION FOR CRIMINAL RECORD/BACKGROUND CHECKS:**

NAME: \_\_\_\_\_

DOB: \_\_\_\_\_ SEX: \_\_\_\_\_ RACE: \_\_\_\_\_ SSN: \_\_\_\_\_

(To be completed by office personnel)

RESULTS:    NO RECORD:                       RECORD BELOW:

DATE:	OFFENSE:	DISPOSITION:

FEE EXEMPT:     FEE PAID:     CHECK:     CASH:

HANDLED VIA:  
Mail:     Walk-up:     Telephone:     Fax:

Personnel completing this assignment: \_\_\_\_\_